

Member Graves introduced the following resolution and moved its adoption:

RESOLUTION NO. 2024-47

RESOLUTION ESTABLISHING THE BROOKLYN CENTER CULTURAL AND PUBLIC ARTS COMMISSION AND DEFINING DUTIES AND RESPONSIBILITIES

WHEREAS, the City of Brooklyn Center (“City”), based on its vision, wishes to enhance the beauty and pride of the City and economic vitality through beautification and public art enriching the lives of all residents and visitors to the City; and

WHEREAS, as used in this Resolution, the terms “art,” “beautification,” and “public art” mean any original work of visual art, including, but not limited to, dance, film/video, music, theatre, creative writing, architecture and environmental stewardship efforts, landscape, mosaic, decoration, inscription, stained glass, monument, culinary, calligraphy, photography, graphic art, mixed media, electronic art, drawing, painting, mural, or temporary installations. The term “art” as public space/interest may also include functional elements of capital improvement projects, such as benches, gates, lighting, and landscaping if such elements are designed or from collaboration by a professional artist, architect, landscape architect, community developers or the site owner; and

WHEREAS, all qualified applicants will receive consideration without regard to race, color, creed, marital status, familial status, sex, sexual orientation, religion, national origin, age, disability or veteran status; and

WHEREAS, upon its establishment, the Cultural and Public Arts Commission (“Commission”), with diverse representation, would strive to build a vibrant community where multicultural residents and businesses can see improvements in environments, social infrastructure, the health of the community, and the quality of life through art in public space, art as public space, art in the public interest, art as a platform, and art as an experience; and

WHEREAS, the City Council is authorized by Section 2.02 of the City Charter to create boards, commissions, and committees and assign to them specific duties to serve in an advisory capacity to the City Council with regard to any City function or activity; and

WHEREAS, upon its establishment, the Cultural and Public Arts Commission will guide further planning, advise the City Council on investment, decision-making around opportunities, development, and evaluation of demonstration projects, development of policies, governance practices, and procedures; and

WHEREAS, in pursuit of such goals, the City Council recognizes the need for an evaluation scorecard to measure the impact of projects and a system for decision-making, documentation, and record-keeping.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota, as follows:

1. Establishment. The advisory Brooklyn Center Cultural and Public Arts Commission (“Commission”) is hereby established for the City of Brooklyn Center.
2. Scope. The scope of the Commission shall consist of advising the City Council, city staff, and other Brooklyn Center advisory boards or commissions regarding beautification and public art initiatives and matters relevant to the Cultural and Public Arts Commission functions.
3. Purpose. The purpose of the Commission is to guide aesthetic considerations, and promote public art as a mechanism to foster civic pride, community health, diversity, equity, and inclusion and guide further planning and advising the City Council on:
 - Investments;
 - Decision-making around opportunities and resources;
 - Development and evaluation of demonstration projects; and
 - Development of policies, governance practices and procedures.
4. Duties and Responsibilities. In accordance with the findings set forth above, and in fulfillment of its purpose, the duties and responsibilities of the Commission include, but are not limited to, the following:
 - a. Advise and develop further planning while recommending forward thinking public arts, cultural events and festivals where diverse community members can see themselves in the art that’s part of their daily lives, and actively engage in cultural activities for the City Council consideration.
 - b. Identify, with the Beautification and Public Art Master Plan, high-priority areas for art in the City, propose methods of fulfilling these needs and presenting alternative recommendations for actions.
 - c. Assist the City in the adoption of policies and procedures responsive to changing diverse community needs and concerns.
 - d. Assist the City with enhancing an inclusive and cross-cultural environment contributing to well-being and quality of life and proposing initiatives related to the Beautification and Public Art Master Plan’s initiative, projects, activities, and relevant matters.
 - e. Advise the City Council and city staff concerning the receipt of or purchase of public art works to be placed on municipal property.

- f. Make recommendations to the City Council in the acquisition of a public art collection in order to expand the opportunity for residents to experience art in public places and to enhance the City's unique built and natural environments.
 - g. Make recommendations on ways to integrate arts and culture into community life.
 - h. The Commission is to perform in a positive, professional and collaborative manner to gather information and provide constructive feedback and suggestions to the City on City programs and initiatives referred to the Commission.
5. Composition. The Commission shall be composed of a Chairperson and six (6) members, all of whom shall be appointed by the City Council and serve as outlined herein. Members of the Commission shall be residents of the City while serving on the Commission, shall have been residents or have a strong connection to the City for at least one year prior to their appointment, and shall represent a broad range of interests in the beautification and public art functions. A quorum of at least four (4) Commission members shall be required to conduct the business of the Commission.
- a. The Commission may have up to four affiliate-members who shall be non-voting, strongly connected to the City and a subject expert.
6. Method of Selection. Members of the Commission shall be appointed by the Mayor with the consent of the City Council.
7. Initial Appointment. The Commission under this Resolution shall become effective April April 22, 2024, or shortly after, and shall consist of seven members appointed for staggered two-year terms.
8. Term of Office. The terms of office shall be staggered two-year terms, except that any person appointed to fill a vacancy occurring prior to the expiration of the term for which their predecessor was appointed shall be appointed only for the remainder of such term. Upon expiration of their term of office, a member shall continue to serve until their successor is appointed and shall have qualified. Terms of office for members of the Commission shall expire on December 31 of respective calendar years.

In the event an appointed Commissioner suffers from an extended illness, disability, or other activity preventing proper fulfillment of duties, responsibilities, rules, and regulations of the Commission, the Commission member may be temporarily replaced during the temporary leave by an interim Commission member appointed by the Mayor with the consent of the City Council.

9. Resignations-Removal from Office-Vacancies. Commission members may resign voluntarily or may be removed from office by the Mayor with the consent of the City

Council. Three consecutive unexcused absences from the duly called Commission meetings or unexcused absences from a majority of duly called Commission meetings within one calendar year shall constitute automatic resignation from office. May be suspended or removed for violation of the City's Respectful Workplace policy (Section 3.2 – Personnel Policy Handbook/Conduct and Ethics/Respectful Workplace). The City Council liaison shall inform the Mayor and the City Council of such automatic resignations. Vacancies in the Commission shall be filled by Mayoral appointment with the consent of the City Council.

The procedure for filling Commission vacancies is as follows:

- a. Notices of vacancies shall be posted for 30 days before any official City Council action is taken;
 - b. Vacancies shall be announced in the City's official newspaper;
 - c. Notices of vacancies shall be sent to all members of standing advisory commissions;
 - d. Applications for Commission members must be obtained in the City Clerk's office and must be submitted in writing to the City Clerk;
 - e. The City Clerk shall forward copies of the applications to the Mayor and City Council;
 - f. The Mayor shall identify and include the nominee's application form in the City Council agenda materials for the City Council meeting at which the nominee is presented;
 - g. The City Council, by majority vote, may approve an appointment at the City Council meeting at which the nominee is presented.
10. Chairperson. The Commission's Chairperson shall be elected by a majority vote of the Commission membership. The election shall be conducted at the Commission's first meeting and at the first regular meeting of each calendar year, or, in the case of a vacancy, within two regularly scheduled meetings from the time a vacancy of the Chairperson occurs. The Chairperson may be removed by a majority vote of the Commission membership. The Chairperson shall assure fulfillment of the following responsibilities in addition to those otherwise described herein:
- a. Preside over meetings of the Commission;
 - b. Appear, or appoint a representative to appear, as necessary, before City advisory commissions and the City Council to present the viewpoint of the Commission in matters pertaining to the Commission's function as it relates to business under consideration by said commissions or City Council;

- c. Review all official minutes of the City Council and other advisory commissions for the purpose of informing the Commission of matters relevant to the Commission's function; and
 - d. Serve as a liaison with other governmental and volunteer units on matters relating to the Commission's function.
11. Vice Chairperson. A Vice Chairperson shall be appointed annually by the Chairperson from the members of the Commission. The Vice Chairperson shall perform such duties as may be assigned by the Chairperson and shall assume the responsibilities of the Chairperson in their absence.
12. Representation Requirements. Due regard shall be given by the Mayor and City Council in appointing Commission members which will take into consideration geographical distribution within the City, as described in paragraph 20 below, and the representative nature of the Commission in terms of gender, religion, ethnic, racial, age, handicapped, employee, and employer groups.
13. Conflict of Interest. No Commission member shall take part in the consideration of any matter wherein their interest might reasonably be expected to affect their impartiality.
14. Compensation. Commission members shall serve without compensation.
15. Bylaws, Rules and Procedures. The Commission shall adopt such bylaws, rules and procedures not inconsistent with these provisions as may be necessary for the proper execution and conduct of business. Bylaws adopted by the Commission shall become effective upon approval and consent of the City Council.
16. Meetings. The initial meeting of the Commission shall be convened at the call of staff liaison. Thereafter, regular meetings shall be held with the date and time to be determined by the Commission. Special meetings may be called by the Chairperson. Thereafter, regular meetings shall be held with the date and time to be determined by the Commission. Special meetings may be called by the Chairperson
17. Ex Officio Members. The Mayor, or the member of the City Council appointed by the Mayor, shall serve as an ex officio member of the Commission, privileged to speak on any matter but without a vote, and shall provide a liaison between the Commission and the City Council.
18. Staff. The City Manager shall assign a staff to serve as staff liaison to the Commission. The staff member assigned shall perform such clerical and research duties on behalf of the Commission as may be assigned by the Chairperson or the City Manager.

19. Identified Areas of Improvement. In addition to the areas of the City identified in Exhibit A, attached hereto and incorporated herein by reference, the City Council has identified the following areas of opportunity in the City for beautification and public art:

- Opportunity Site;
- Transit Center;
- Vacant parking lots;
- The Library;
- City parks and lakes;
- City trails;
- Centennial Park; and
- Areas around the Mississippi River;
- City or Public facilities.

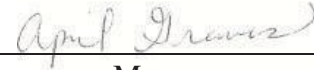
20. Neighborhoods.

- a. Neighborhood Advisory Committees: Commission members shall be assigned by the Chairperson as liaisons to neighborhood advisory committees of the Commission. It will then be the responsibility of each neighborhood advisory committee of the Commission to review cultural art matters and present the neighborhood opinions and concerns on cultural art programs directly affecting that neighborhood.
- b. Neighborhoods Described (See also Exhibit B attached hereto and incorporated herein by reference).
 - i. Southeast Neighborhood: The Southeast neighborhood shall be bordered on the south by the south city limits; on the east by the Mississippi River; on the north by FAI-94; and on the west by Shingle Creek.
 - ii. Northeast Neighborhood: The Northeast neighborhood shall be bordered on the south by FAI-94; on the east by the Mississippi River; on the north by the north city limits; and on the west by Shingle Creek.
 - iii. Northwest Neighborhood: The Northwest neighborhood shall be bordered on the south by FAI-94; on the east by Shingle Creek; on the north by the north city limits; and on the west by the west city limits.
 - iv. West Central Neighborhood: The West Central neighborhood shall be bordered on the south by County Road 10; on the east by Brooklyn Boulevard; on the north by FAI-94; and on the west by the west city limits.

- v. Central Neighborhood: The Central neighborhood shall be bordered on the south by County Road 10; on the east by Shingle Creek; on the north by FAI-94; and on the west by Brooklyn Boulevard.
- vi. Southwest Neighborhood: The Southwest neighborhood shall be bordered on the south by the south city limits; on the east by Shingle Creek; on the north by County Road 10; and on the west by the west city limits.

April 8, 2024

Date



Mayor

ATTEST:



City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member
Butler

and upon vote being taken thereon, the following voted in favor thereof:

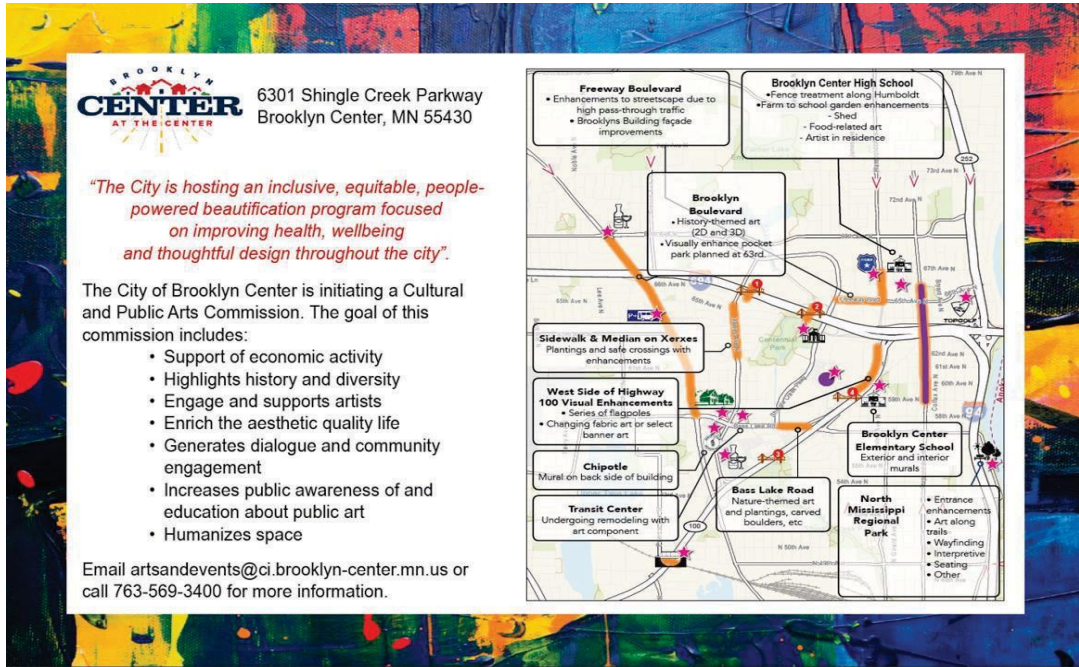
Butler, Graves, Jerzak, Kragness

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

Other Areas of the City identified by the City Council



BROOKLYN CENTER AT THE CENTER 6301 Shingle Creek Parkway
Brooklyn Center, MN 55430

"The City is hosting an inclusive, equitable, people-powered beautification program focused on improving health, wellbeing and thoughtful design throughout the city".

The City of Brooklyn Center is initiating a Cultural and Public Arts Commission. The goal of this commission includes:

- Support of economic activity
- Highlights history and diversity
- Engage and supports artists
- Enrich the aesthetic quality life
- Generates dialogue and community engagement
- Increases public awareness of and education about public art
- Humanizes space

Email artsandevents@ci.brooklyn-center.mn.us or call 763-569-3400 for more information.

Freeway Boulevard

- Enhancements to streetscape due to high pass-through traffic
- Brooklyns Building facade improvements

Brooklyn Center High School

- Fence treatment along Humboldt
- Farm to school garden enhancements
- Shed
- Food-related art
- Artist in residence

Brooklyn Boulevard

- History-themed art (2D and 3D)
- Visually enhance pocket park planned at 63rd

Sidewalk & Median on Xerxes

- Plantings and safe crossings with enhancements

West Side of Highway 100 Visual Enhancements

- Series of flagpoles
- Changing fabric art or select banner art

Chipotle

- Mural on back side of building

Transit Center

- Undergoing remodeling with art component

Bass Lake Road

- Nature-themed art and plantings, carved boulders, etc

Brooklyn Center Elementary School

- Exterior and interior murals

North Mississippi Regional Park

- Entrance enhancements
- Art along trails
- Wayfinding
- Interpretive
- Seating
- Other

EXHIBIT B

Map of Neighborhoods

